CURRICULUM VITAE

Arif Hussain

Email Id: memonarif0313@gmail.com
Mobile: +92 308-3816377
Address: House No. 1-G 11/3 Nazimabad No.1 Karachi

"Satisfaction lies in the effort, not in attainment, full effort is full victory"

Career Objective:

- To join an organization where I can enhance and utilize my knowledge and skills to meet new challenges and do best at optimal level to achieve the organizational goals effectively and efficiently.

Additional Skills:

- Software: MS-Office
- Internet utility, Email & Printing

Experience:

- 4-Months work at Khairpur Sugar Mills Ltd. (Naroo Dhoro) as a "FIELD MAN"
- 3-Months Period at Searle Pharmaceutical Company Karachi.
- 2-Years 7-Months at DIL-IRC Sojhro Model School Razal Memon as a "Computer Teacher"

Education:

2012 - 2013 **Intermediate** in Pre-Engineering from Crescent Grammar Higher Secondary School Sobhodero

2008 – 2010 **Matric** in **General Science** from Uswa Public High School Sobhoddero

Certified Course:

- Advance Operating System Course under BBSYDP Phase-IX conducted by Govt. IT Training Centre Sobhodero From 13-February -2017 to 12-June-2017.
- Digital Literacy Course under DiGiSkills Training Program from 04-August 2019 to October-2019.

Social & Professional Attributes:

- **Interpersonal & Team Work:**

Holds good personality and manners and get on with most people. An excellent team player and can work individually effectively. Self-motivated and on lookout for new challenges.

- **People and Project Management:**

Strong team leadership skills, which are necessary for motivating and developing team. I have worked on various projects as a leader and solve many problems regarding project and personal issues and give the desire results and achieved my goals

- **Problem Solving:**

Ability to analyze a problem, develop suitable strategies and display independent thought.

Knowledge, Skills and Abilities:

- Knowledge of MS Office.
- Skills in reading, writing and oral communications.
- Skills in effective communication with People from diverse backgrounds.
- Ability to deal with the People in a confidence manner.

Personal Information:

- **Father Name**: Muhammad Ashraf
- **Date of Birth**: 27-Jan-1995
- **CNIC**: 45208-42645543-3
- **Domicile**: Khairpur, Sindh (R)
- **Marital status**: Married
- **Nationality**: Pakistani
- **Religion**: Islam